

COMMITTEE MINUTES

November 25, 2025

Executive Committee

1. Call to Order

Meeting was called to order by Wineke at 8:30 a.m.

2. Roll Call

Members present: Walt Christensen, Steve Nass, Blane Poulson, Michael Wineke, Brandon White

Others Present: Danielle Thompson, Ryan Roecker, Michael Luckey, Sarana Stolar, Tracy Hameau

3. Certification of compliance with Open Meeting Law Requirements

Luckey certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes

5. Communication

None

6. Public Comment

None

7. Approval of November 12, 2025 County Board meeting minutes

Draft minutes were provided for review.

Motion by Poulson/Christensen to approve November 12, 2025 County Board meeting minutes as presented. Motion passed 5-0.

8. Approval of October 29, 2025 Executive Committee minutes

Draft minutes were provided for review.

Motion by Christensen/Poulson to approve September 24, 2025 Executive Committee meeting minutes as printed. Motion passed 5-0.

9. Discussion and possible action on Whitewater Solar JDA

Luckey stated that there had not been any comments received yet from Whitewater Solar. No action taken.

10. Discussion and possible action on whether to continue oral annual reports by Department Heads

Wineke offered that oral annual reports by all department heads might be unnecessary going forward. Luckey said he would speak with all department heads at their meeting on December 10th and would report back at the next committee meeting with options. No action taken.

11. Discussion on County Board Rules

Committee discussion on whether there are any changes needed to board rules. None identified at this time and no action taken.

12. Discussion and possible action on Hazmat agreement with Dodge County.

The committee discussed the proposed resolution to authorize the Administrator to execute a Hazardous Materials (HazMat) Response Agreement between Dodge County Emergency Management and Jefferson County Emergency Management. It was noted that this resolution would also go to Finance Committee on December 2nd and then to the County Board on December 9th.

Motion by Christiansen/Poulson to recommend adoption. Motion passed 5-0.

13. EMS Working Group Update

Luckey gave an update on the EMS Working Group. No action taken.

14. Financial Reports

- Administration
- Clerk of Courts
- Corporation Counsel
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

15. County Administrator's monthly report

Luckey highlighted the following: testimony on LNG bill in Madison, new website, Youth Government Day, YMCA Grand Opening, Towns Association meeting in Palmyra, Courthouse safety drill, Pre-Disaster Flood Mitigation grant, Facilities Department restructure, upcoming Legislative Breakfast

16. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – December 31, 2025

Agenda Items:

- Approval of November 25, 2025 Executive Committee minutes
- Approval of December 9, 2025 County Board minutes
- EMS Working Group Update
- Financial Reports
- County Administrator's Monthly Report

17. Adjourn

Motion by White/Poulson to adjourn at 9:20 a.m. Motion passed 5-0.